

**KENTUCKY LICENSING BOARD OF HEARING INSTRUMENT SPECIALISTS
BOARD MEETING MINUTES**

**January 25, 2007
1:00 p.m.**

A regular Board meeting of the Kentucky Licensing Board for Specialists in Hearing Instruments was held at the Division of Occupations and Professions in Frankfort, Kentucky on January 25, 2008.

BOARD MEMBERS PRESENT

Steve Clark
Lisa Brown
Brian Schreiner
Jeff Brown
Wilma McMillian
Charles Robinette

Mark Brengelman – Assistant Attorney General
Board Counsel

OCCUPATIONS & PROFESSIONS STAFF

Carolyn Kyler, Board Administrator
Wendy Satterly, Division Staff
Susan Ellis, Division Staff

BOARD MEMBERS NOT PRESENT

Greg Osetinsky, M.D.
Michael Hoagland
Mike Stone

OTHERS

JeNell Winchester

CALL TO ORDER

Mr. Clark called the meeting to order at 1:35 p.m.

APPROVAL OF MINUTES

Mr. Schreiner made a motion to approve the minutes from the November 29, 2007 Board meeting. Ms. Brown seconded the motion. The motion carried.

FINANCIAL STATEMENT

Mr. Robinette made a motion that the financial statement be approved as submitted. McMillian seconded the motion. The motion carried. Ms. Ellis reported that the financial statements would be returning to their old format without the section that had recently been added showing a running total and percentage of money spent in their individual categories.

DIRECTOR'S REPORT

Ms. Satterly attended the Board meeting on behalf of the new director, Gerald Hoppmann. Her report was moved until after the first item of new business so Ms. JeNell Winchester could address the Board and leave, if she chose not to stay.

NEW BUSINESS

Mr. Clark recognized Ms. JeNell Winchester to address the Board. Ms. Winchester had previously worked as a hearing aid dispenser and audiologist in England and was interested in becoming licensed in both professions in Kentucky since she had returned home. She explained her education and work experience and asked for the Board to provide her some direction. Following her presentation, and questions and discussion between Ms. Winchester and the Board, it was decided that the best route for Ms. Winchester to take would be to make application as an Apprentice and work under a sponsor.

Ms. Satterly discussed the Model Code of Ethics with Board members and answered questions regarding all Board members signing it. The Board decided that they would each take the document home to review and bring it back up for discussion at the April 10, 2008 meeting.

Ms. Satterly also discussed Executive Order 2008-011 issued by Governor Beshear on January 4, 2008. She specifically discussed sections #5 and #11. Section 5 of the Executive Order was directing all state agencies to reduce travel expenses and stated that all in-state travel for employees must be approved by the Secretaries of the respective Executive Branch agencies. Section 11 deals with compliance with the Executive Order.

Mr. Clark called for the election of new Board officers for 2008. Mr. Robinette made a motion to reaffirm the Officers as they currently were (Steve Clark, Board Chair; Jeff Brown, Vice Chair; Lisa Brown, Secretary/Treasurer). Mr. Schreiner seconded the motion. The motion carried.

HIS MINUTES
January 25, 2008
Page 2

Mr. Clark had been contacted by an applicant for licensure that had failed several portions of her practicum exams. She was asking if someone from the Board could travel to her area and administer those portions because she is pregnant and wouldn't be able to travel to Frankfort for the April 11, 2008 exams. Following discussion, the Board decided that it was best to stand by their existing policy which required all examinees to take the exams on exam days in Frankfort.

Ms. Brown asked the Board to consider removing licensee's social security numbers from their renewal forms. During the current renewal period several of the envelopes had not been properly sealed. This could have allowed someone to view and licensee's social security number. Ms. Satterly stated that she would discuss this with Mr. Hoppmann and to table the discussion to the April 10, 2008 Board Meeting.

OLD BUSINESS

No old business was brought up for discussion.

COMPLAINTS

Mr. Clark made a motion for the Board to accept the Complaint Committees report as follows:

04-007 – The Defendant is continuing to make payments. The case has been referred for further investigation and is on-going.

05-005 – *HIS Board v. Arthur Azar*, Agency Case No. 05-005, Administrative Action No. 06-KBHI-0169. Board appealing the decision to the Kentucky Court of Appeals.

06-010 – Board moved to file a Notice of Administrative Hearing and Order

06-010(A) – Board moved to file a Notice of Administrative Hearing and Order

06-016 – Ongoing

06-019 – Formal Charges filed.

06-020 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

06-027 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

06-030 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

06-031 – Ongoing

07-003 – Formal Charges Filed

07-004 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

07-005 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

07-007 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

07-008 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

07-009 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

07-013 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

07-014 – Notice of Administrative Hearing and Order and Formal Complaint Filed.

07-018 – Ongoing

07-019 – Ongoing

07-020 – Ongoing

07-021 – Ongoing

08-001 – Ongoing

08-002 – Ongoing

The motion was seconded by Ms. Brown. Motion carried.

APPLICATION REVIEW

Mr. Schreiner made a motion for the Board's acceptance of the following applications as follows:

APPROVED

Matthew W. Sims under the sponsorship of Robert Holland.

Beth Hummeldorf under the sponsorship of Larry Naiser.

DEFERRED

Kevin R. Fox and Mariam Harris-Shelton.

HIS MINUTES
January 25, 2008
Page 3

DENIED

No applications denied.

CONTINUING EDUCATION

St. Francis Medical Center – The 20th Annual Hearing Aid and Audiology Seminar – Approved for 5 hours

Belton – BelTech Modification and Repairs – Approved for 5 hours

Belton – Professional Fitting Seminar – Approved for 5 hours

Kentucky Speech-Language-Hearing Association – The Kentucky Conference on Communication Disorders – Approved

The motion was seconded by Ms. Brown. The motion carried.

APPROVAL OF TRAVEL & PER DIEM

Mr. Brown made a motion to approve the travel and per diem. The motion was seconded by Ms. McMillian. The motion carried.

NEXT MEETING

The next meeting is scheduled for April 10, 2008. Complaint Committee will meet at 10:00 a.m. Board meeting will meet at 1:00 p.m. Licensing Exams will be given on April 11, 2008. They will begin at 8:30 a.m.

ADJOURNMENT

Having no further business before the Board, Mr. Robinette made a motion that the meeting be adjourned at 6:30 p.m. The motion was seconded by Ms. Brown. The motion carried.

Approved